



St. Vincent College (Arts and Commerce)
Pune -411037

Introduction

This Code of Ethics in Research sets forth general principles of ethical conduct to guide scholars toward the highest ideals of scholarly research. The principles represent goals and delineate standards that should guide the researchers to an ethical course of action. Moreover, they are consonant with the values and mission of St. Vincent College (Arts and Commerce)

The Code of Ethics in Research applies to all members of the St. Vincent College (Arts and Commerce).

Ethics Oath

We, the faculty and researchers of St. Vincent College (Arts and Commerce) are aware that our role as research scholars calls for an unqualified commitment to the pursuit of truth, an abiding dedication to the promotion of the public good, and a sustained interest in mentoring students and fellow researchers. Alongside our efforts to maintain the ideals of scholarly integrity and academic freedom, we accept our duty to uphold the vision-mission of the institution as a part of the Jesuit legacy, and to promote the interests of the greater community which this institution seeks to serve and develop. Cognizant of our responsibility to our public, we hereby bind ourselves to the strictest measure of integrity and the highest ethical standards to be worthy of the public's trust.

I. The Principle of Integrity and Honesty

As an institution, we seek to preserve, extend, and communicate truth. The importance of honesty and credibility cannot therefore be overemphasized in the conduct of research. Thus, all faculty, research staff, and students are required to fulfill the responsibilities and obligations when undertaking research as follows:

A. Competence in the conduct of research

1. Conduct all research activities in accordance with the accepted standards of research



St. Vincent College (Arts and Commerce)
Pune -411037

2. Decline undertaking research assignments requiring competencies that we do not have, unless collaborating with or being supervised by a more knowledgeable scholar
3. Refrain from claiming or implying a degree of research competency that we do not possess in proposals, job applications, resumes, or in the ordinary conduct of affairs

B. Accuracy of research data and reports

1. Ensure the accuracy of all data that we and our collaborators have gathered and/or used in our research
2. Report only the correct data, information, and research results shall in journals, conferences, and reports.
3. Rectify significant errors that we or others have found in our published data.
4. Do not make any misleading statements or declarations and vague assertions that could be misinterpreted. If such statements are brought to our notice, it is our responsibility to immediately provide clarification or rectification.
5. Refrain from making exaggerated claims that are not warranted by the results of your research inquiry

C. Acknowledgment of sources of data/information or other contribution to the research

1. DO NOT plagiarize; that is, present part of another's report or data as our own without due acknowledgement with the intent to refer as self-research.
2. Cite clearly all sources of information and data that we use which are not the results of our own research as per the accepted code of standards
3. Provide due acknowledgment and credit to the resource and the sources funding our Research

D. Openness and Responsibility in the conduct and presentation of research

1. Keep detailed and complete records of the research undertaken
2. Maintain transparency in utilization and disbursement of resources for your research
3. Providing access to the research results to the public on the conclusion of the research



St. Vincent College (Arts and Commerce)
Pune -411037

4. Respect the confidentiality of sources by not using or releasing data and information revealed to you in confidence

E. Safeguarding the integrity of the profession

Report violations of any of the principles and rules to the Principal or the Office to ensure the evaluation of the violations and to take due action to ensure the practice and protection of the ethical code

II. The Principle of Justice and Fairness

St. Vincent College of Commerce promotes justice and the formation of scholars and the community at large with the research undertaken. It is therefore vital that we treat our peers, colleagues, students, benefactors, and research participants justly and fairly and declare that it is the duty of each member to fulfil the following responsibilities and standards of conduct:

A. Extension of due regard and collegiality towards fellow researchers

1. Give unto our peers, colleagues, students, and research participants the respect that they deserve
2. Provide assistance to other researchers with the expertise we possess
3. Adhere to confidentiality and proprietary rights of our peers, colleagues, and students whose material we review for publication, presentation, or funding by a grant
4. Ensure diligent care of equipment, material resources, and results acquired for the purpose of research.

B. Credit of others' contribution, resources, and materials utilized in research

1. Provide authorship to each collaborator in accordance to the contribution in the research
2. Provide credit to others for their research the results of which are utilized in our own research
3. Acknowledge the contribution of others in your research.
4. Utilize, distribute, or share material resources and equipment in accordance with the conditions set by their source or benefactor

C. Recognition of intellectual property rights



St. Vincent College (Arts and Commerce)
Pune -411037

1. Consult the stakeholders (i.e., the author, the funding source, benefactor or any other related party) for unbiased and ethical distribution of legal ownership of the research.
2. Ensure fairly the legal ownership of the research among the stakeholders

III. The Principle of Safety and Beneficence

We as research scholars possess a certain level of expertise in our fields, and it is our duty to strive to contribute towards the national development. Therefore it is proportionately heavier on us to protect and promote the safety and interests of the community in respect to which the following obligations are implied:

A. Responsible dissemination of knowledge to the public

1. Call the attention of the public and the authorities to any hazard we observe that threatens human and environmental safety
2. Inform and educate the community of knowledge pertaining to practices, attitudes, events, and other phenomena that present risk or benefit to the social welfare
3. Restrain from making misleading and/or exaggerated statements, or publishing ambiguous research findings as fact

B. Safe and responsible conduct of research

1. Observe safety practices in conduct of all research activities
2. Avoid intentional violation or deception with respect to the rules and regulations governing research

C. Promotion of the interests of the community

Conduct the research to the extent that is applicable or possible, such that it serves the needs of the community at large and is in the best interests of the community or persons who will be affected by the research.