



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

ST. VINCENT COLLEGE OF COMMERCE

ST.VINCENT COLLEGE OF COMMERCE , 2004 ST.VINCENT STREET , CAMP
,PUNE
411001

www.svcpune.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

St. Vincent College is a diverse community seeking God in all things and working to expand knowledge in the service of humanity through learning, justice, and faith. We are guided by a simple promise: to prepare students to lead extraordinary lives.

Our real measure lies in who our students become, so we engage them with real-world problems and promote social justice through academic and service-learning opportunities. Jesuit Education strives to seek the truth. Our students have an educated awareness of society and culture, a sense of being interrelated and interconnected, and a commitment to act for the rights of others, especially the disadvantaged and the oppressed.

Though this is an evening college for the learners from marginalized sections of society, it is run very professionally so as to provide these sections with quality education.

In the process of imparting academic and co-curricular inputs, the college aims at character formation of the students i.e. building men and women for others. This is possible when the students imbibe and internalize the cherished values of compassion, generosity, self-sacrifice, trustworthiness, honesty, humility, empathy and above all a genuine concern for others.

One of our major goals is to impart performing education to our students which enables them to master conceptual, technical and human skills and become productive individuals.

Attendance, Punctuality and Discipline are our priorities. Therefore, any student falling short in these regards is subjected to strict disciplinary action involving non sanction of terms.

Vision

Our Vision

St. Vincent College of Commerce is dedicated to the Jesuit hallmark of a value-based and high quality education to working youth, moulding them to be global citizens and men and women for others.

Mission

Our Mission

To function as a 'Night College' providing quality commerce education to working youth who wish to pursue Commerce Education while continuing to be employed.

Purpose

The college motto is 'LEAD ME TO LIGHT.' The college strives to makes its humble contribution to dispel the darkness that surrounds our lives, its origin, be it ignorance, material deprivation or religious bigotry. The

College is an enterprise greater than us and wider than our institutions. It calls for collaboration from men and women of and for goodwill everywhere. The college motto has been inspired by the following verse from the Brihadaranyaka Upanishad:

Asato ma sadgamaya

Tamaso ma jyotirgamaya

Mrutorma amrutamgamaya

From the unreal lead me to the real:

From darkness lead me to light:

From death lead me to immortality.

The goals of the college therefore include:

- Maintaining an admission policy that is need-based
- Providing value-based education
- Inculcating a sense of discipline and commitment
- Enhancing each student's personality and character for his/her own personal growth
- Maintaining a high social image in the employment market ,

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Jesuit Value Based Education seeking God in all things and working to expand knowledge in the service of humanity through learning, justice, and faith ,guided by a simple promise: to prepare people for others

Local Management College i.e. Poona Jesuit Schools' Society, is supportive and encouraging in all our educational efforts.

College is centrally located in Pune City within the proximity of Public & Private transport facilities. The Location is ideal from approachability, safety and security point of view specially for the female students.

Excellent infrastructural facilities and learning resources are at our disposal help to create an environment that is very conducive to effective learning.

Family Atmosphere that the college has been able to maintain ever since its inception creates a very healthy learning climate.

Student Profile College caters mainly to working students from marginalized and disadvantaged backgrounds recognizing students need , beyond all discriminations

Staff is committed and dedicated. The teachers are regular and punctual, rarely take leave, take remedial

classes and willingly co-operate in conducting extra-curricular activities.

Support Agencies and Institutional growth partners comprise of the Students Association (Alumni/ae), Parents Association, and Employers. Our Institutional friends range from doctors, lawyers, social workers etc.. We experience tremendous support and solidarity from the neighbourhood.

Sports and Cultural Activities Organisation of Sports activities is not mandatory for an evening college; however the college understands the importance of the same and ensures the promotion of sports and culture activities among the students

Institutional Weakness

- Change in the current work culture and timings, as a result of which students are not able to avail the benefits of a Night College having an inclination towards Higher Education.
- Parents of female students are reluctant to send their child to a night college due to the fear of the evils in the society, also the female students who stay at a far distance from the college find it difficult to travel in the night after college hours
- Students from the marginalized sections are not able to score exceptionally higher percentages due to lack of exposure outside college, financial constraints to expensive learning resources work pressure and various problems in the family life.
- Academically we are chained and bound by the syllabus prescribed by the Savitribai Phule Pune University.
- College does not have a Research Center due to its functioning in the evening but desires to promote formal research which aims at creation of new knowledge which is not effectively possible due to unavailability of a Research Center
- No sanction for the post of Sports Director, therefore sports activities are on informal. The teaching staff including the Principal takes up the responsibility of sports activities as additional charge but lack the expertise and professional knowledge necessary.
- College is a single division college. Therefore, admission cannot be given to all those who apply, hence cannot accommodate all aspirants.
- The current campus is well equipped, however provides very little margin for further expansion.

Institutional Opportunity

- College possesses the potential of to be recognised as one of the leading institutions in the field of Value Based Higher Education at State and National Level catering to the needs of the marginalized under the banner of Jesuit Legacy
- The number of professional courses has increased in the field of Commerce and Management ; such courses are expensive and out of the reach of marginalized students inspite of student's competence. College can offer such professional courses at affordable price.
- Commercialisation of Higher Education is persistent in many Institutions functioning during the day, hence a need for an Institution to provide Quality Education based on values. St. Vincent College of Commerce possesses the quality, potential and will to provide such education
- Opportunity to provide skill based education and vocational training to the students of Commerce along with the regular degree to meet the needs of the industry
- Pune city does not have sufficient number of community colleges which can serve the needs of citizens

of the marginalised and disadvantaged sections of the society, providing an opportunity to start a Community college.

- Opportunities to enter into M.O.U.'s with reputed organizations and corporates to provide Certified Training and Skill Development Programmes and good placement to the students
- Opportunity to start a Research Center to promote research culture among the students and encourage quality research for addition to, and creation of knowledge.
- Promoting Depth of Thought and Imagination in the current materialistic globally prevalent ideologies and practices

Institutional Challenge

1. There is a change in the current work culture and work timings as compared to that of the past, as a result of which students are not able to avail the benefits of a Night College having an inclination towards Higher Education, causing a challenge to cater to the students and flexibility of time
2. The notions prevalent in the minds of people with regards to the functioning of evening colleges and their doubt on the affiliation to reputed universities.
3. Overcoming the time limitation for conduct of Extracurricular activities aimed at all round development
4. Distance Education centers of 'learning' make it easier and informal for the students to pursue Higher Education and obtain degrees. Therefore, it is possible that some of our potential students may opt for this mode of education thereby threatening the numbers in our classes.
5. Financial constrains restrict the expansion of the number of services offered to the students with absence of Non Salary Grant and minimalistic fees from students of marginalized sections.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college being affiliated to Savitribai Phule Pune University, Pune has a rather insignificant role in the curriculum design and development.

The college provides full autonomy and flexibility to faculty in designing and implementing the co-curricular input to the best advantage of the learner. The co-curricular activities range from presentations in class, group discussions, mock interviews, Role Play, etc. to intercollegiate debating and elocution and from individual craft making to group and team sports.

The college has strict disciplinary norms with regards to attendance. Attendance records of each student is maintained and communicated to the parents regularly. Having assured the students' physical presence in the class, the next effort of getting the students mentally and emotionally engaged in the learning process is achieved by means of providing the best infrastructural facilities, and recruiting competent, dedicated academically empowered staff ensuring that teaching and learning becomes an enriching experience.

The College adopts the following steps to ensure effective curricular delivery:

- Hand Book with Annual Academic, co curricular and Extra Curricular plan.
- Structured Timetable prepared and adhered to
- Teaching Plan and Academic Audit required from the Faculty
- Extra Lectures for additional input
- Remedial Classes for Slow learners ,low achievers and Vernacular medium learners
- Social Media as a tool for sharing learning recourses with learners

Structured Feedback is taken from students and other stakeholders and communicated to the faculty to serve as a tool for measurement and improvement of quality.

Teaching-learning and Evaluation

St. Vincent though recognized as minority institution has always served the students from all religions, castes, communities and cultures.

The admissions are given with preference to students form marginalized sections of the society, working youth, students who want to pursue higher education after a long gap, married women and men and below average achievers.

Faculty encourages class participation to assess the student response ,conduct Study Skills and Techniques programmes ,Soft Skills and Value education, Orientation Programmes, Remedial Classes and Spoken English classes for vernacular medium students supplemented by organization of various extracurricular and co curricular activities

Scholarships, Prizes and merit certificates are given to motivate the advanced learners for improved performance. Academic achievement within college and outside college is appreciated by felicitating Students and their Parents on the Annual Day.

The Academic Evaluation of each student is primarily in accordance to the evaluation process as determined by the university

Additional measures for internal evaluation are :

- Compulsion on solving previous 3 years question papers, completion of notes and submissions of assignments is compulsory for each student.
- The Mid -Term examination is conducted and internal assessment is done by each teacher
- Open Day is organized when the results of the students are handed to Parents
- Presentations , Group Discussions and participative method of teaching are adopted to assess and evaluate performance of each student

The college has formed an Examination Committee and Discipline Committee with Principal as head of the committee to deal with examination related grievances.

Research, Innovations and Extension

Post-graduate students are encouraged to take up quality research work and Research Methodology workshops are conducted to educate students on various aspects of research.

The Teaching department has also contributed significantly to the field of research out of the four faculty members two have completed their Ph.D. and are recognized guides of Savitribai Phule Pune University, Tilak Maharashtra Vidyapeeth, Mumbai University and Amaravti University, one of the faculty is registered for the Ph.D. under Pune University. The Faculty has also contributed to the field of research and has publications in renowned National & International Journals.

The college proposes to start a Phd. Research Center at the new campus.

The College accepts its Social responsibility and conducts various programmes to serve and support the community and has always being a forerunner in the organization , participating and collaborating in various activities to sensitise the students on various social issues and to develop a spirit of Social Responsibility ,Communal Harmony and Human Values and Ethics .

The college AICUF unit and Rotaract wing undertake various activities in creating social awareness and organizing, participating and collaborating in various social outreach programmes.

The Mother Teresa Vidyarthini Manch functions for the social upliftment and empowerment of the women.

The various Student Bodies are given functional autonomy to the student bodies to impart skills of Planning, Decision Making, Budgeting and Financial Management and activities are undertaken for Entrepreneurial Development and Personal Enhancement.

Infrastructure and Learning Resources

The excellent infrastructural facilities and learning resources at our disposal help to create an environment that is conducive to effective learning. The building that has been designed by German architects has broad corridors, very spacious, well-ventilated, and bright class-rooms. The playground, gymnasium, audio-visual room, seminar hall and cultural hall all help towards an all-round education being imparted to the students.

The Management ensures timely upkeep and maintenance of the infrastructural facilities.

The library is not admired from afar, but an intensive use of its learning resources is availed of.

At St. Vincent College, it is a healthy practice to lend more books than the permissible limits to every deserving student. While preparing for exams the library is open for longer duration including Sundays and holidays so that the working students can make the best use of the library. Those students who do not have an appropriate learning environment at home take advantage of the classrooms provided till late at night.

The college has well equipped computer labs with sufficient number of computers with Internet connectivity and other ICT facilities are available for the students and staff to explore and enhance the E-learning resources and has a maintenance contract with ALFA & OMEGA Technologies for maintenance and continuous upgradation of the IT facilities of college.

The New College Campus with Modern and improved infrastructural facilities is under development for expansion of services provided which will be completed by June 2018.

Student Support and Progression

Innovative and creative techniques such as Use of Social Media as a medium of Teaching and Learning, Educational Film Festivals, Panel Discussions, Activity based Workshops, Role Plays etc. are used providing depth to the teaching-learning process and active participation of the students, leading to educational enrichment and all round learning experience to students by organisation and participation in Sport Activities ,Cultural Activities, Social Out Reach Programmes , Encouraging Participation in Inter Collegiate events , Extracurricular Activities. Continuous Interaction with Corporate and Industry experts through Guest lectures , Seminars , Workshops , Practicals and Industry visits etc.

Support to the financially marginalized is provided through Scholarships, financial exemptions in fees and Installment facility for payment of fees.

Financial assistance also is provided to participate in co curricular and Extra Curricular activities.

The progression of the students can be mapped from their academic and professional growth achieved. Students from vernacular mediums, below average academic performance and difficult backgrounds have been admitted in the college and over the course of their education have attained a remarkable academic improvement and professional growth which be understood from the improvement in their attributes which include improved focus ,high maturity, self confidence, desire to learn, respect for elders and juniors, co-operative behaviour, unity, ethical behavior , respect and courtesy shown towards women etc.

Alumni extend support to the college as para teachers, scholarships for needy students, assistance in conduct of various activities.

Governance, Leadership and Management

St. Vincent (Night) College of Commerce is a Minority College managed by the Poona Jesuit Schools' Society catering to the needs of the working students and from marginalized and disadvantaged sections of the society.

The College works on the principle of participative approach of management and a family type atmosphere which creates a healthy learning climate.

There is no interference from political groups, student, teachers, or non-teaching staff unions which allows autonomy, vital to the growth and development of any institution.

The management is fully committed to its educational and social responsibilities and therefore is very supportive and encouraging in all our educational endeavors. Because of management's constant support and encouragement, the teachers, administrators, and all others involved are motivated to work with confidence, determination and purpose which ensure commitment and adherence to work ethics and development of a strong and relevant value system.

The teachers are regular and punctual, rarely take leave, take remedial classes without any additional

remuneration and willingly co-operate in conducting extra-curricular activities.

The UG Section is a Grant in Aid section and PG Section is self financed. The finances are managed and mobilized with prudence. Besides, the management also makes generous contributions whenever the need arises. The college over the years has built up adequate reserves to meet any contingencies. As we cater to marginalized students we provide financial support to the deserving and needy students so that their education is not hampered.

Institutional Values and Best Practices

The college proclaims that the objective of education can only be achieved through the promotion of justice which must be integrated as a priority.

Our purpose in education is to form men and women “for others.” College has always sought to imbue students with values that transcend the goals of money, fame and success. We want graduates who will be leaders concerned about society and the world in which they live and strive to eliminate social injustice and conflict in the world and are sensitive to the need for more equitable distribution of the world’s resources.

The college works on:

- Dedication to promoting human dignity and care for the mind, body and spirit of the person.
- Magis embodies the act of discerning the best choice in a given situation to better glorify or serve god.
- Spirit of giving and providing service to those in need and standing with the poor and marginalized.
- Unity of hearts and minds are not divided; they are congruent when the whole person is educated and engaged.
- Contemplatives in action, we do not merely think about social problems, we take action to address them.
- Finding god in all things

Best Practices:

- **Admission priority to Marginalised , Disadvantaged , first generation learners, below average performers , slow learners and adults**
- **Financial support to the deprived**
- **Education in conjunction to values and environment**
- **Innovative, creative and participative learning at affordable costs.**
- **Sensitization on Social issues**

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ST. VINCENT COLLEGE OF COMMERCE
Address	St.Vincent College of Commerce , 2004 St.Vincent Street , Camp ,Pune
City	Pune
State	Maharashtra
Pin	411001
Website	www.svcpune.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Anil Babanrao Adsule	020-26351162	9028252850	-	iqacsvcc@gmail.com
IQAC / CIQA coordinator	Sunil Shete	020-26852122	9623561792	-	sunilshete05@rediffmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Evening

Recognized Minority institution	
If it is a recognized minority institution	Yes
If Yes, Specify minority status	
Religious	Christian
Linguistic	
Any Other	

Establishment Details	
Date of establishment of the college	15-06-1970

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Savitribai Phule Pune University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	26-05-1976	View Document
12B of UGC	19-01-1984	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes
If yes, has the College applied for availing the autonomous status?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	St.Vincent College of Commerce , 2004 St.Vincent Street , Camp ,Pune	Urban	6.5	55000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce,	36	Higher Secondary	English	360	306
PG	MCom,Commerce,	24	Graduation	English	240	124

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				3			
Recruited	0	0	0	0	1	0	0	1	3	0	0	3
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						8
Recruited	5		2		0	7
Yet to Recruit						1
Sanctioned by the Management/Society or Other Authorized Bodies						0
Recruited	0		0		0	0
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	2	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	Others	Total
		11	4	0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	194	0	0	0	194
	Female	112	0	0	0	112
	Others	0	0	0	0	0
PG	Male	61	0	0	0	61
	Female	63	0	0	0	63
	Others	0	0	0	0	0
Certificate / Awareness	Male	175	0	0	0	175
	Female	104	0	0	0	104
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	23	32	24	37
	Female	13	16	15	11
	Others	0	0	0	0
ST	Male	5	0	0	0
	Female	9	2	2	3
	Others	0	0	0	0
OBC	Male	19	28	22	18
	Female	18	13	9	12
	Others	0	0	0	0
General	Male	228	258	286	288
	Female	152	153	142	121
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		467	502	500	490

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 47

1.2

Number of self-financed Programs offered by college

Response: 1

1.3

Number of new programmes introduced in the college during the last five years

Response: 2

2 Students

2.1

Number of students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
467	502	500	490	390

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
120	120	120	120	120

2.3

Number of outgoing / final year students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
137	149	147	131	87

2.4**Total number of outgoing / final year students****Response: 651****3 Teachers****3.1****Number of teachers year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
5	4	5	5	5

3.2**Number of full time teachers year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
5	4	5	5	5

3.3**Number of sanctioned posts year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
5	5	5	5	5

3.4**Total experience of full-time teachers****Response: 87****3.5****Number of teachers recognized as guides during the last five years**

Response: 2

3.6

Number of full time teachers worked in the institution during the last 5 years

Response: 10

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 20

4.2

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
17.87	23.00	17.55	11.50	35.48

4.3

Number of computers

Response: 60

4.4

Unit cost of education including the salary component(INR in Lakhs)

Response: 0.211

4.5

Unit cost of education excluding the salary component(INR in Lakhs)

Response: 0.040

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The institution ensures effective curriculum delivery through a well planned and documented process

Response:

A Timetable is prepared at the beginning of each year and strictly adhered to.

Each Faculty member is required to submit a tentative teaching plan to the Principal annually, which is followed up through an Academic Audit Report for each term (25th September & 15th February) which is duly filled and submitted by each Faculty member. The report comprises of the syllabus completion status based on which the timetable is temporarily revised to make provision for extra lectures to the faculty ensuring timely completion of the syllabus.

Notes are provided to the students in the class room and e-resources are shared to the students via What's app

What's App groups are created for each class. Faculty members being a part of the group keep the students informed of the extra lectures conducted and share study material with the students

Extra Lectures are conducted by the faculty to ensure the timely completion of syllabus.

Each faculty is required to maintain an individual Attendance sheet which is duly signed by every student this enables to ensure the conduct of Lectures as per the Schedule and to enable to monitor the attendance of each student.

Each faculty is required to submit a request for absence in advance to ensure that substitution is made in time ensuring that no lectures are given off

No Lectures are given off during the working hours.

The College issues a Handbook to each student which comprises of the annual academic plan to keep the students and Parent/Guardian updated on the various examination schedules.

Multiple reminders and notifications of examinations are sent to the students via social media and displayed on the college notice board with a sufficient time margin.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2**Number of certificate/diploma program introduced during the last five years****Response:** 7**1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	3	4

File Description	Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3**Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years****Response:** 125**1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	2	1	1

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1

Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 4.26

1.2.1.1 How many new courses are introduced within the last five years

Response: 2

File Description	Document
Details of the new courses introduced	View Document
Any additional information	View Document

1.2.2

Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 50

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 1

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Any additional information	View Document

1.2.3

Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 65.96

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
312	327	337	325	250

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The curriculum comprises of a compulsory subject of Environment Awareness for the students of S.Y.B.Com However the institution has ensured the inclusion of all the classes in activities aimed at environmental awareness and sustainability.

Various activities are conducted to promote Environmental Awareness and its Protection. The college is in collaboration with KIRLOSKAR VASUNDHARA (<http://kirloskarvasundharafest.in/>) to address the issues relating to Environment. The college also collaborates with a Social Activist Group LOKAYAT who conduct workshops and seminars on Environmental issues.

The College has introduced a compulsory Certification of SOFT SKILLS as a subject for F.Y.B.Com in addition to the regular subjects as prescribed by the University. The syllabus covers a wide range of topics such as Moral Values, Life Skills, Professional Ethics & Faith.

The College has established a Mother Teresa Vidyarthini Manch which conducts Workshops, Seminars and other activities focused on Women Empowerment and aims at making them self reliant and Independent.

The AICUF unit of College conducts Workshops, Seminars and Activities on the relevant Social issues and focuses on imparting Value education to promote the spirit of living for others.

Each year Compulsory workshop on Human Rights issues and its challenges is conducted in collaboration with LOKAYAT additional credits are allotted to the Post Graduate Students.

The college regularly conducts workshops and seminars on issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics for e.g. Right to Information, Prevention And Legal Remedies for woman against Sexual Harassment, Road Safety and Traffic Rules, Cyber Crime,

Demonetization, Budget Analysis etc	
File Description	Document
Any Additional Information	View Document

1.3.2	
Number of value added courses imparting transferable and life skills offered during the last five years	
Response: 3	
1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years	
Response: 3	
File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3	
Percentage of students undertaking field projects / internships	
Response: 51.61	
1.3.3.1 Number of students undertaking field projects or internships	
Response: 241	
File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1
Structured feedback received from
1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-

Semester wise/ year-wise**Response:** A.Any 4 of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2**Feedback processes of the institution may be classified as follows:****Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Average percentage of students from other States and Countries during the last five years

Response: 3.03

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
8	13	23	13	14

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

2.1.2

Average Enrollment percentage

(Average of last five years)

Response: 83.33

2.1.2.1 Number of students admitted year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
200	200	200	200	200

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
240	240	240	240	240

File Description	Document
Institutional data in prescribed format	View Document

2.1.3

Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 63.17

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
75	91	72	81	60

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1

The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The admission process comprises of the following :

- Preference to students from marginalized sections of society
- Preference to the working youth
- Preference to students who want to pursue higher education after a long gap
- Interview are conducted with the Parent and Student to understand their needs and expectations

The admission is given to the students after interaction of the student and the Parent / Guardian with the faculty to understand the learning levels and need of every student.

Spoken English Classes are conducted for the students especially for those from vernacular mediums.

Students from vernacular mediums and poor academic performances have sought admission in St. Vincent College of Commerce and have completed their higher education with improved academic

performance and self enhancement.

A method of slow teaching is adopted to ensure effective learning by all students; remedial classes are conducted prior to the examination for the slow learners and for students who are appearing for the Backlog examinations.

Special attention is given to the attendance of the students to ensure effective learning and the attendance of the students and results are communicated to the parents. It has been observed that students who attended lectures regularly have shown significant progress.

Notes are provided in dictation and print format to the students for better learning.

Prizes and Scholarships are instituted to encourage the advanced learners to perform better.

The advanced learners provide assistance and guidance to the slow learners for mutual growth.

Students are motivated to participate in various competitions aimed at enhancement and self enhancement and confidence building.

The important highlights being

- Class participation to assess the student response
- Study Skills and Techniques are provided
- Soft Skills and Value education classes are organized
- Orientation Programmes are organized to develop positive approach towards life and academics.
- Remedial Classes for slow learners and backlog students
- Tutorials and assignments are given on regular basis.
- Spoken English classes to improve language proficiency especially students from vernacular medium
- Class presentations to enable students to gain confidence and overcome stage fear.
- Organization of various extracurricular and cocurricular activities to enable students to gain self confidence and improve on skills.
- Teachers are available during and after college hours to provide Special Guidance to advanced learners
- Each student is required to submit solved question papers before appearing for the examinations
- Scholarships ,Prizes and Merit Certificates are given to motivate the advanced learners for improved performance
- Students and their Parents are felicitated on the Annual Day for Academic achievements within college and outside college (e.g. Class toppers , Subject Toppers, students completing C.A. , C.S, I.C.W.A.)
- High Achievers voluntarily offer to educationally assist the slow learners.

2.2.2

Student - Full time teacher ratio

Response: 93.4

File Description	Document
Institutional data in prescribed format	View Document

2.2.3

Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The College practices the Traditional methodologies of teaching in coordination with the Modern aids to Learning to ensure a conducive and effective learning environment for the students with due consideration to the ability and adaptability of the students.

The Lectures are conducted on a regular basis and are supplemented by the following in order to ensure effective learning

- Education rooted on the traditional base of CHALK and TALK method aided with the Modern Education Approach
- Use of ICT for Teaching and Learning
- Mock Interviews are conducted
- Audio Video based Practicals for innovative learning
- Group discussions on various current issues related to Commerce and Trade
- Power Point Presentations are made mandatory for the students as part of practical learning to enhance their skills and enable them to gain confidence
- Significant number of problems are solved on the black board during class hours for practical oriented subjects such as Accountancy, Mathematics, Cost & Works Accounting and Taxation
- Interactive Discussion during class hours
- Arrangement of Panel discussion, Group discussions, Debates
- Workshops and seminars for Personality Development , Confidence Building , Stress Management , Time Management to ensure all round development

- **What's App is used as a medium of communication for the following reasons**

1. Informing examination dates to the students
2. Sharing of study material
3. Clarification of doubts and queries even after college hours
4. Informing students on various activities and events in the college
5. Informing students about the various Sports, Extracurricular and co curricular activities , intercollegiate competitions organized outside the college
6. To inform the Parent / Guardian on the attendance and progress of each Student.

2.3.2**Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.****Response:** 400

2.3.2.1 Number of teachers using ICT

Response: 20

File Description**Document**

List of teachers (using ICT for teaching)

[View Document](#)**2.3.3****Ratio of students to mentor for academic and stress related issues****Response:** 116.75

2.3.3.1 Number of mentors

Response: 4

File Description**Document**

Year wise list of number of students, full time teachers and students to mentor ratio

[View Document](#)**2.3.4****Innovation and creativity in teaching-learning****Response:**

The College functions on a student friendly approach to create an environment for better learning. The

following activities are conducted to introduce innovation and creativity in teaching and learning

- Use of What's App as a medium on teaching and learning
- Internet as a tool for Advanced Learning
- Educational Film Festivals
- Creating Audio Video presentations for completion of Practicals allotted
- Panel Discussions
- Activity based Workshops
- Use of Audio Visual aids
- Field Trips
- Role Plays
- Group Discussions
- Industrial Visits for hands on learning
- Power Point Presentations
- Project Work
- Mock Interviews
- Elocution Competitions
- Debates

2.4 Teacher Profile and Quality

2.4.1

Average percentage of full time teachers against sanctioned posts during the last five years

Response: 96

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2

Average percentage of full time teachers with Ph.D. during the last five years

Response: 25

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	1	1	1

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3**Teaching experience per full time teacher in number of years****Response:** 17.4

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4**Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years****Response:** 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5**Average percentage of full time teachers from other States against sanctioned posts during the last five years****Response:** 20

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1

Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The measures adopted for continuous internal evaluation are as follows

- Continual Effective Personal Communication and an Orientation Programme at the beginning of the academic year is conducted for the students of F.Y.B.Com and their parents to apprise them on the various evaluation and methods to be adopted during the Academic Year
- The students attendance is maintained and monitored by each teacher as it has been observed that students who have good attendance have been able to perform better in academics
- Each student is required to solve previous 3 years question papers
- The Mid -term examination is conducted and internal assessment is done by each teacher. Open Day is organized when the results of the students are handed to Parents
- Students who fail to acquire the minimum passing marks are required to submit completed notes and solve and submit the previous 5 years papers to the respective teachers
- Presentations, Group Discussions and participative method of teaching are adopted to assess and evaluate the performance of each student
- Soft Skill and Tally course completion is made compulsory for the F.Y.B.Com students, and Environmental Awareness and Disaster Management is compulsory for S.Y.B.Com students and Personal Financial Planner for M.Com students
- Academically brighter students are asked to teach and guide the weaker students to ensure academic progress.

2.5.2

Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

- Mid- Term Exam is conducted to assess and evaluate the academic progress of each student
- The Mid Term Examination results are handed to the Parents , each Parent and/or Students is permitted to check their evaluation of the answer papers.
- Attendance of each student is maintained and monitored by the teachers and the same is

communicated to the parents

- Students are required to solve the previous year's papers 2 times a year(1. Mid Term question papers 2. Annual Examination Papers)
- Participative classes are arranged to assess the level of understanding of each student to modify and/or rectify the process of imparting knowledge for better learning of all students.
- Assessing the learning levels of the students through continual dialogue
- Attendance of each student is monitored and students with attendance below satisfactory level(75% minimum attendance as per University norms) as issued warning letters.

2.5.3

Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The college has formed an Examination Committee and Discipline Committee with the Principal as head of the committee to deal with the examination related grievances.

Examinations are conducted under the supervision of the committees and strictly in accordance to the norms laid down by Savitribai Phule Pune University.

Each Parent and Student is oriented at the beginning of each Academic year on the rules and regulations of the examinations and the expected discipline from each student is effectively communicated to the students and their Parents

The Examination squad of Savitribai Phule Pune University has always appreciated the discipline practiced during the conduct of examinations at St. Vincent College of Commerce, and no case of unfair means of the college has been reported by the Examination Squad of the University.

2.5.4

The institution adheres to the academic calendar for the conduct of CIE

Response:

The College has a well planned Academic Calendar in accordance to which the internal assessment is conducted.

All activities are in accordance to the Academic Calendar. However a flexibility approach is adopted in case of change of schedule by the University or special announcements of holidays by the Government.

The Mid –Term Examinations are conducted in accordance to the academic calendar. However there is a margin for flexibility on account of the changes in schedule as announced by the Savitribai Phule Pune University or the coinciding of the Mid Term Examination with the other examinations such as, CA, ICWA, CS to ensure the convenience of the students and to enable them to appear for examinations.

2.6 Student Performance and Learning Outcomes

2.6.1

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The course focuses both on academic subjects like Mathematics & statistics , Economics and Language Proficiency as well as practical business subjects like Accountancy, Law, Management, Marketing, Finance etc.

The course provides a platform for experimental learning and grooms students towards industry specific curriculum with focused approach on specific areas which are crucial in the management of companies.

PROGRAM OUTCOME of Bachelor of Commerce (B.Com)

PO1 Development of basic Commercial numerical abilities of students

PO2 Enhancement of language abilities of students

PO3 Enhancement of writing skills and Business correspondence.

PO4 Awareness of Law and Legislations related to Commerce and Business.

PO5 Introduction and awareness to recent Trends in Business, Organizations and Industries.

PO6 Acquisition of knowledge Economics with relation to the Country as well as World.

PO7 Acquisition practical skills related with Cost Accounting and Business Administration.

PO 8 Enhancement of Professional skills and ethics

PO 9 Personality Development of the students and

PO10 Overall development of students and develop knowledge level and awareness of students on the recent trends in Commerce and Business.

PROGRAM OUTCOME Masters of Commerce (B.Com) is in addition to the PROGRAM OUTCOME of Bachelor of Commerce (B.Com)

PO1 Acquiring advanced knowledge in areas of Trade and Commerce

PO2 Development of independent logical thinking and facilitate Personality Development

PO3 Equipping students with knowledge and guidance for seeking suitable careers in Management and Entrepreneurship

PO4 Promotion of Research among the students, and providing guidance on undertaking Ethical Research based on knowledge addition

PO 5 Training the Post Graduate students to accept the challenges of business world.

ADD ON COURSE OUTCOMES

CO1 Equips students with technical skills for maintaining Computerized Accounts

CO2 Training to manage basic computer hardware problems and use of multimedia softwares for basic designing and presentation

CO3 Training in depth to students in the areas of Banking & Finance for employability in Banking and Finance Sector

CO4 Training and equipping students to perform as Financial Planners

CO5 Enhancement of communication skills and confidence

CO6 Creating Environmental Awareness and responsibility and awareness on response towards natural calamities

2.6.2

Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The students of B.Com are required to appear for written examination twice a year. First Exam at the conclusion of the First Term which is assessed for 60 marks by the faculty of the college, second exam is an Annual Exam at the end of the Academic Year which is conducted and assessed by the University.

Practical Examination is conducted for specialized subjects. The students are assessed by an External Examiner appointed by the University and Subject Teacher for 20 marks each on the basis of practicals allotted by the Faculty during the Academic Year.

The students are required to complete the practicals on minimum 4 topics. However, college insists on completion of a minimum of 6 practicals.

The consolidated result of Practical, Internal and Annual examinations are prepared and issued by the

University on the basis of the following rules

UNIVERSITY RULES FOR PASSING IN SUBJECTS

Subjects with Practical Exam				
Practical Exam	Internal Exam	Annual Exam	Total	Grand Total
-1	-2	-3	(2+3)	1+2+3
8 (20)	8 (20)	24 (60)	32	40

Note:

- A student is required to obtain minimum 08 Marks in Practical Exam
- If a student fails in Internal Exam, he/she may compensate the same by obtaining a total (2+3) of 32 to pass the Practical Subject.
- However a student has to obtain minimum 24 Marks in the External Exam to Pass the Practical Subject.

Subjects without Practical Exam Note:

- A student is required to obtain minimum 08 Marks in Internal Exam
- If a student fails in internal exam, he/she may compensate the same by obtaining a total (2+3) of 40 to pass in the Subject.

Follow the example for Clarity:			
Internal Exam	External Exam	Total	Result
8	32	40	Pass
06 (F)	34	40	Pass
15	25 (F)	40	Fail

- However a student has to obtain minimum 32 Marks in the External Exam to Pass in the Subject.

Allowed to Keep Terms (ATKT)

A student is entitled to ATKT if he/she fails in One Practical Subject along with Two Theory Subjects.

Admission to T.Y.B.Com

A student is required to Pass in all the subjects of F.Y.B.Com to seek admission to T.Y.B.Com.

The Post Graduate students are assessed on a Choice based Credit System based on a Semester Pattern via Internal and External Examination conducted over a span of 2 years divided into 4 semesters, the evaluation of which is conducted as follows :

Internal Examination: 50 marks assessed in college by conduct of Written Examinations, Surprise Tests, Presentations, Group discussions, Multiple Choice Questions, Quizzes, Home assignments, Projects.

External Examination: 50 marks written examination assessed by the University

A student of Part – I requires to acquire a Minimum of 16 credits (divided into 4 subjects of 4 credit per subject) out of total 32 credits (divided into 8 subjects of 4 credits per subject), to qualify for admission to Part – II

2.6.3

Average pass percentage of Students

Response: 60.58

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 83

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 137

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.28

File Description	Document
Database of all currently enrolled students	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 1.1

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	1.10	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2

Percentage of teachers recognised as research guides at present

Response: 40

3.1.2.1 Number of teachers recognised as research guides

Response: 2

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

3.1.3

Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.5

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 1

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Transfer knowledge with an innovative approach in the manner of functioning as an incubation center as :

1. Canteen Week (Entrepreneurial approach) : A specific day is allotted to each class on which students have to make and sell homemade snacks during the refreshments break with the selling price restricted to Rs. 20, Rs.15 , Rs. 10 and Rs.5, following which a Social out Reach Programme is conducted when the funds collected from this event are donated for a noble cause . This activity is aimed to train the students on the following aspects :

- Budgeting and Finance Management
- Cost Management
- Leadership and Teamwork
- Marketing Skills and PR skills
- Convincing ability
- Human values of working for and giving to the less privileged

1. The college has introduced the EARN and LEARN Scheme which helps the students to earn during the course of study and acquire the necessary skills and experience for career enhancement.

2. The various student bodies are given complete functional autonomy in organization of activities and faculty function as facilitators leading to enhancement of the following areas of learning

- Planning of the resources required
- Budgeting the resources
- Acquiring the funds
- Expending and maintenance of accounts
- Preparing Invites, Brochures etc.

- Public Relation Management
- Event Management.

1. The college organizes seminars and workshops for enhancement of multifaceted knowledge areas of :

- Self Enhancement & Personality Development
- Entrepreneurial Development
- Planning , Decision Making and Resource Allocation.
- Financial Management and Cost Management skills
- Professional Ethics & Human Values
- Career Guidance & Skills for Career Enhancement

3.2.2

Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1

The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2

The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description**Document**

List of Awardees and Award details

[View Document](#)

3.3.3

Number of Ph.D.s awarded per teacher during the last five years

Response: 1.5

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 3

File Description**Document**

List of PhD scholars and their details like name of the guide , title of thesis, year of award etc

[View Document](#)

Any additional information

[View Document](#)

3.3.4

Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 6.25

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
6	10	6	5	3

File Description**Document**

List of research papers by title, author, department, name and year of publication

[View Document](#)

3.3.5**Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years****Response:** 2.08

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	03	04	02	00

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities**3.4.1****Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years****Response:**

The college has always being a forerunner in the organization of various activities to sensitise the students on various social issues and to develop a spirit of Social Responsibility among the students. The following are the initiatives taken by the college in this respect :

- Visit of JEEV DAAN – A home for care of HIV + citizens
- Visit to MAHER ashram – a home for the homeless and mentally challenged women and an orphanage
- Visit to Nirmala Home and Sandhya Home – A home for the aged
- Visit to the slums to create Health & Hygiene Awareness among the citizens
- The Students participate in BAL MELA(a day dedicated to interact with and entertain the children of the slums across Pune) an initiative by De Nobili College , Ramwadi , Pune .
- The College organizes a Canteen Week (a week where students are required to run a canteen selling homemade snacks) the proceeds of which are donated towards a social cause or NGO's supporting social service
- BLOOD DONATION CAMP – In collaboration with Sassoon General Hospital (Government Hospital)
- The College is in Collaboration with KIRLOSKAR VASUNDHARA to educate the students on various Environmental issues and to create environmental awareness

- The college is in collaboration with LOKAYAT – a social activist group who educates the students on various social issues and mean to overcome them such as – Save the Girl Child, Anti Dowry Movement, Environmental Awareness, Social Discrimination and Corruption)
- The College celebrates a JOY of GIVING week / month where the students bring donations in kind to be sent to the needy as a Thanksgiving Offering
- Visits are organized to Cancer Patients as a part of the Christmas Thanksgiving
- The College has organized a visit to the Yerwada Prison to Spread the spirit of Joy and Forgiveness among the inmates
- The college has an association with the Rotary Club under which the following activities were organized
- Cleanliness Drives
- Picnic for the residents of Old age homes
- Picnic for the Physically challenged children
- Tree Plantation drives

To ensure the holistic development of the students the college organizes the following activities

- The College begins its academic year with Prayers and Holy Eucharist to invoke the blessings of the Almighty at the beginning of the Academic year
- Inter Religious Dialogues and Panel discussion are organized to educate the students on Human and Moral Values and to eradicate the evils of social discrimination
- Talk on the life of St. Ignatius of Loyola to encourage the spirit “**Ad Majorem Dei Gloriam (AMDG): For the Greater Glory of God**”
- The College has established a Vidyarthini Manch by the name of – MOTHER TERESA to cultivate the spirit, sacrifice and teachings of Mother in the minds of the students ,promote women empowerment and aims at making them self reliant and independent.The MTVM also acts as a communication channel between the Female students and the Faculty

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.4.2

Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3

Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 15

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	4	3	1	0

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4

Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 0

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1

Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2

Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The College is well equipped with adequate facilities for promoting and creating a conducive environment for Teaching and learning and has the following facilities

- Spacious and sufficient number of Class Rooms
- Well ventilated classrooms
- Electricity Back Up to address the issues of power failure (if any)
- Entire campus is under CCTV surveillance
- Class Rooms equipped with ICT tools
- Fully Equipped Air Conditioned Audio- Visual Room
- 2 Seminar Halls with seating capacity of 96 each
- Well equipped Library with Xerox and print facilities
- Spacious Reading Rooms
- Green and Clean campus
- Tobacco Free Campus
- Boys Common Room
- Girls Common Room
- Prayer and Meditation Rooms
- Seminar Hall
- Computer Labs with 80 computers and Internet Facility
- Four Additional Laptops
- Three extra portable Projectors
- Teachers Microphone, 4 cord less microphones and Portable speakers
- Staff room with attached rest room
- Computers with Internet connectivity for the Teachers
- Printers and other ICT equipment for the Teachers
- Xerox Facilities in the Administrative office
- Filtered & Purified Drinking Water
- Cycle Stand
- Ample Parking space

File Description	Document
Any additional information	View Document

4.1.2

The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

The institution aims at all round development of students and has ensured that equal importance is given to sports (physical intellectual, indoor and outdoor) and the following facilities are provided

- Full Size Playground with gree turf (also preferred and used by PUNE FC for practice sessions)
- Over 1000 seating capacity stadium
- Basketball Court
- Indoor Court
- Outdoor Court (with rubber paint)
- Badminton Court (indoor)
- Volleyball & Throw Ball Court
- Equipment Installed on the Playground for Physical Exercise(Double Bar, Pulls up Bar , Jungle gym)
- Athletics Facilities
- Long Jump Pit
- Shot Put ground
- Carom boards
- Chess Boards
- Cricket Kits
- Cultural Hall with seating capacity of approx. 1000 and high quality acoustics
- Open Cultural Hall with seating capacity of approx 800

File Description	Document
Any additional information	View Document

4.1.3

Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 20

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document

4.1.4

Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 0

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Any additional information	View Document

4.2 Library as a Learning Resource**4.2.1**

Library is automated using Integrated Library Management System (ILMS)

Response:

Name of the ILMS software	E-Granthalaya
Nature of automation	Partial
Version	3.0
Provider	NIC (National Informatics Center)

The software serves following purposes:

1. The software provides built-in Web OPAC interface
2. Handling of learning resources user data.
3. Print Accession Register in various Formats.
4. CAS/SDI Services and Documentation Bulletin
5. Integration of learning resources
6. User friendly
7. Compliance with Library Technology and ICT prevalent in Libraries.

File Description	Document
Any additional information	View Document

4.2.2**Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment****Response:****VISION AND MISSION**

Using Advanced ICT tools to prepare information, globally competent, skilled youth.

Objective:

- Making library resources use friendly with quality sources and services.
- Preserve Valuable collection in library and accessible to user.
- Updating library with new arrivals to cater the need of curriculum teaching and learning and research
- To make Library automated with current Technology.
- Recognize and meet the changing expectation of stake holders

Library is partially automated using Integrated Library Management System (ILMS) i.e. e-Granthalaya 3.0 enabling

1. Digital record creation of

- Reference Books
- Encyclopedia
- Vernacular Literature

- Dictionaries
- Books Prescribed by University as per syllabus
- Subscriptions of Periodicals and Newspapers

- 1.Barcode based accession details
- 2.Web-OPAC for quick accessibility to knowledge resources
- 3.Library Reports

- Accession Register
- Subject wise Report
- Year wise Report
- Students Membership Data
- Teachers Accession Register

Sr. No.	Particulars	Quantity
1	Book Selves	39
2	Reading Table	4
3	Chairs	28
4	Periodical Display Rack	1
4	Office tables	2
5	Office Chairs	2
6	Computers	13
7	Xerox Machine	1
8	Printers	2
9	Lamination Machine	1
10	Property counter	1
11	Notice Board	5
12	News Paper Rack	1
13	Fans	4
14	Led Tube lights	14
15	Issue /Return Tray	2
16	Fire Extinguisher	1
17	Library Statistics Display	1

Sr. No.	E-resources Publishers of Electronic Journals	/Publishing Country	No. of Journals	Backfiles from
1	American Institute of Physics	USA	18	Ten years
2	American Physical Society	USA	10	Ten years
3	Annual Reviews	USA	33	Ten years
4	Cambridge University Press	UK	224	Ten years
5	Economic and	India	1	1966+

	Political Weekly			
6	Indian Journals.com	India	186	2007+
7	Institute of Physics (UK)	UK	46	Vol. 1+
8	Oxford University Press	UK	206	1996+
9	Royal Society of Chemistry	UK	29	Ten years
10	Wilson Omnifile	USA	3075	1982+
11	MathSciNet	USA	1	1940+
	Total		3828	

Electronic Books

Sl. No.	E-resources Publishers of Electronic Books	/Publishing Country	No. of Books	No. of Publishers
1	Cambridge Books Online	UK	1000+	1
2	E-brary	USA	70000+	250
3	Hindustan Book Agency	India	65+	1
4	Institute of South East Asian Studies (ISEAS) Books	India	382	1
5	Mylibrary-McGraw Hill	USA	1124	1
6	Net Library (Books purchased)	USA	936	44
7	Net Library (Books in open access)	USA	3500	1
8	Oxford Scholarship	UK	902	1
9	Springer eBooks	Germany	1500+	1
10	Taylor and Francis E-books	UK	1000+	1
	Total		80409	

File Description	Document
Any additional information	View Document

4.2.3

Does the institution have the following:

- 1.e-journals**
- 2.e-ShodhSindhu**
- 3.Shodhganga Membership**
- 4.e-books**
- 5.Databases**

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.4

Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.92

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.23	0.79	1.19	1.39	0.98

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5

Availability of remote access to e-resources of the library

Response: No

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6

Percentage per day usage of library by teachers and students

Response: 5.51

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 26

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities including Wi-Fi

Response:

The College has a contract with ALFA & OMEGA COMPUTERS to maintain the IT facilities of the college and for its continuous up gradation the computers are connected on a LAN system providing internet connectivity to each PC with a bandwidth of 10Mbps.

The College has 3 computer Labs with approximately 80 computers for students access with internet connectivity to provide access to the e-resources to the students, the WiFi router was installed in the college for general use. However due to the misuse of the same by students during the lectures hours it was converted to a DNS switch. The internet connectivity for the students is available in all computer Labs and students are permitted to access the same for the purpose of education and learning.

Each Computer has a licensed ANTI VIRUS to ensure protection from any kind of illegal interference or damage to the systems so as to ensure uninterrupted services of technical facilities connectivity.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.3.2**Student - Computer ratio****Response:** 7.78**File Description****Document**

Student - Computer ratio

[View Document](#)**4.3.3****Available bandwidth of internet connection in the Institution (Lease line)****Response:** 5-20 MBPS**File Description****Document**

Details of available bandwidth of internet connection in the Institution

[View Document](#)**4.3.4****Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)****Response:** No**File Description****Document**

Facilities for e-content development such as Media Centre, Recording facility,LCS

[View Document](#)**4.4 Maintenance of Campus Infrastructure****4.4.1****Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 0

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Any additional information	View Document

4.4.2

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The College is a part of the Poona Jesuit Schools' Society under the instructions of whom, the responsibility of maintenance of Physical, Academic and support facilities is shouldered by the Management and St. Vincent High School.

Physical, Academic and Support facilities available at St. Vincent College are second to none. The campus provides latest, updated and user friendly and conducive environment for teaching and learning with appropriate number of facilities.

St. Vincent College of Commerce has established a structured system, procedures, rules and regulations for the use of the facilities mentioned above:

The List of rules and regulations for utilizing the facilities are stated below:

- Library Rules and Regulations http://svcpune.com/web/pdf/Library_rules_and_regulations.pdf
- ICT Rules http://svcpune.com/web/pdf/ICT_rules.pdf
- Sexual Harassment of Women at Work Place :http://svcpune.com/web/pdf/Sexual_harassment_of_women_at_workplace_policy.pdf
- Sport Facilities http://svcpune.com/web/pdf/Sports_Facilities_Rules.pdf
- Attendance Rules http://svcpune.com/web/pdf/Administrative_rules.pdf
- Administrative Rules http://svcpune.com/web/pdf/Administrative_rules.pdf
- Professional Ethics for the teaching profession http://svcpune.com/web/pdf/Professional_ethics.pdf
- Code of Ethics for Research http://svcpune.com/web/pdf/Code_of_ethics.pdf

File Description	Document
Link for Additional Information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 2.24

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	2	24	15	9

File Description

Document

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

5.1.2

Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 4.51

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
11	02	36	24	30

File Description

Document

Number of students benefited by scholarships and freeships besides government schemes in last 5 years

[View Document](#)

5.1.3**Number of capability enhancement and development schemes –**

- 1. For competitive examinations**
- 2. Career counselling**
- 3. Soft skill development**
- 4. Remedial coaching**
- 5. Language lab**
- 6. Bridge courses**
- 7. Yoga and meditation**
- 8. Personal Counselling**

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4**Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**

Response: 31.27

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
200	200	100	150	90

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5

Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description**Document**

Details of the students benefited by VET

[View Document](#)

5.1.6

The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description**Document**

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

5.2 Student Progression**5.2.1**

Average percentage of placement of outgoing students during the last five years

Response: 73.59

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
106	100	103	85	77

File Description	Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2**Percentage of student progression to higher education (previous graduating batch)****Response:** 22.63**5.2.2.1 Number of outgoing students progressing to higher education**

Response: 31

File Description	Document
Details of student progression to higher education	View Document
Any additional information	View Document

5.2.3**Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)****Response:** 30**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
2	0	1	1	1

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	4	3	4

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2

Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The College has established various student bodies stated below to ensure efficacious participation and representation of the students in the academic and administrative committees:

- **IQAC** : Two (2) student representatives are selected to be the members of the IQAC to ensure student participation in the process of the decision making for the development of the Student Community and the institution at large .
- **Student Council** : Plans and executes all cocurricular and extra curricular activities. The Council

acts as a bridge between the student community , Faculty and Management.

- **Mother Teresa Vidhyarthini Manch** : The objective is o cultivate the spirit, sacrifice and teachings of Mother in the minds of the students, promote women empowerment and aims at making them self reliant and independent . The MTVM also acts as a communication channel between the Female students and the Faculty.
- **AICUF** : Its objective is to inculcate a sense of civic responsibility and solidarity with the needy and marginalized. AICUF ensures students' involvement in various social and youth activities to develop leaders for others and to broaden the horizon of the students to reflect on global concerns.
- **Rotaract under Rotary Club of Pune** : Its objective is to bring mutual all round development of the participating students through conduct of various activities under the guidance of the faculty. It also aims at developing socially responsible citizens for a better tomorrow.
- **VINCA(ALUMNI)** : It is a formal forum to facilitate interaction between the ex-students and the college and the present students

File Description	Document
Link for Additional Information	View Document

5.3.3

Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 5

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
07	05	05	08	00

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1

The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

VINCA -ALUMNI association of St. Vincent College of Commerce was registered on 24/05/2012 Reg.No. 993/2012/Pune .

The members of the ALUMNI provide their valuable contribution to functioning and development of institution in the following ways:

- VINCA have a representation in the IQAC to participate in the Planning and Decision Making process
- Assist in conducting Student Training and Development Programme
- Conducting seminars on various academic and social issues
- Volunteering for the various activities conducted in the colleges
- Supervision duty during the examinations
- Scholarships for the Achievers and the marginalized students
- Conducting Blood Donation Camps
- Development of Infrastructural Facilities i.e. Swimming Pool & Basket Ball Court and football ground
- Development of the LAN system in the college.
- Installing awards for the merit rankers.
- Financial support to need girl students thorough institution of Alumni Girls Fund
- Financial support to conduct Inter Collegiate Football Tournament
- Financial support to conduct THARSEO - Annual Inter collegiate event

5.4.2**Alumni contribution during the last five years(INR in Lakhs)**

Response: 1 Lakh - 3 Lakhs

File Description	Document
Alumni association audited statements	View Document

5.4.3**Number of Alumni Association / Chapters meetings held during the last five years**

Response: 1

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	00	00	00	00

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

St. Vincent College of Commerce belongs to the Jesuit legacy of Ad *maiolem Dei gloriam inque hominum salutem* or "for the greater glory of God and the salvation of humanity."

Our Vision

St. Vincent College of Commerce is dedicated to the Jesuit hallmark of a value-based and high quality education to working youth, moulding them to be global citizens, and, men and women for others.

Our Mission

To function as a 'Night College' providing quality Commerce Education

to working youth who wish to pursue education while continuing to be employed.

SVCC Motto

St. Vincent College strives to make its humble contribution to dispel the darkness that surrounds our lives, its origin, be it ignorance, material deprivation or religious bigotry. No doubt, this is an enterprise greater than ourselves and wider than our institutions. The college motto has been inspired by the following verse from *Brihandaranyaka Upanishad*:

Asato ma sadgamaya

Tamaso ma jyotirgamaya

Mrutorma amrutamgamaya

From the unreal lead me to the real;

From the darkness lead me to light;

From death lead me to immortality.

From Vedic times it has been our great religious tradition that God is regarded as man's true inner light. By adopting this ancient dream of our land in our motto we are pledging ourselves not to keep this light hidden within us, not to be shy about it, but to let it shine forth in our actions so as to illumine the path of many around us. By a sense of our duty to our teaching profession, by our fidelity to rules and

regulations, by our commitment to a spirit of service to our fellowmen and women, more specially the poor, the ignorant and downtrodden, we wish to spell out this motto in our lives. This implies a greater insertion into the community around us, developing sensitivity to problems affecting our countrymen especially the poor, the illiterate and downtrodden.

St. Vincent College has a uniform, participative and collective decision making policy where each members contributes to the development of the institution

St. Vincent College aims to provide Quality Education based on values that treat the students as a learner and not a commodity, there is a need for community colleges which can serve the needs of citizens of the margianlised sections of the society, this provides an opportunity to St. Vincent College of Commerce to establish a Community college to expand their cause to serve the needy.

The number of professional courses has increased to a great extent in the field of Commerce and Management over the last decade; such courses are highly expensive and out of the reach of the students form the marginalized sections of the society inspite of the students competence. St. Vincent College of Commerce strives to provide the opportunity of gaining professional certification at affordable price.

The Faculty members are a part of the IQAC participate and contribute in the Planning ,Decision Making and Execution of all the College activities.

File Description	Document
Link for Additional Information	View Document

6.1.2

The institution practices decentralization and participative management

Response:

The College has adopted decentralization and participative management system the following the examples of the same:

- Students, Faculty and Administrative staff are the members of IQAC and can express their opinion and participate in the decision making process.
- The Student bodies in the college having the authority to plan and execute extracurricular and co curricular activities for the development of the students.
- The staff meetings comprise of all the members i.e. Faculty , Administrative and menial staff to ensure equal participation in the process of decision making.

Case Study 1 :

The decision making authority is vested in the hands of the Faculty in absence of the Principal.

Prof. Franklin Salvi independently conducted a BLOOD DONATION camp in association with

SASOON GENERAL HOSPITAL in the college campus

Prof.Yogesh Mate and Prof.Gilbi John initiated the conduct of Inter religious Activity in the College each year.

The Faculty does not need to seek any permission for conduct of Guest Lectures in the college

Case Study 2 :

The students organized an Inter Collegiate Leadership Camp at JDV Ramwadi and undertook the activities stated below :

- Fixation and Finalization of the Venue.
- Arranging the Resource Persons.
- Preparation of an invite and and effective execution of the event

The College played the role of only providing the financial support. This activity was entirely entrusted to the students as Prof. Gilbi John and Prof. Franklin Salvi were unavailable due to other commitments in the University as Paper Setters.

The College has the following committees whihc have the authority to function and make decisions independently in their area of operation

- Local Managing Committee
- Internal Quality Assurance Cell
- Grievance Committee
- Prevention and Redressal of Sexual Harassment
- Anti-Ragging Committee
- Library Committee
- Student Council Committee
- Vidyarthini Manch Committee
- AICUF Committee
- Hindi Association
- Publication Committee
- Outdoor Activities Committee
- Discipline Committee
- Student's Welfare Committee
- Examination Committee
- Competitions Committee
- Cultural Committee
- Sports Committee
- Faculty Development Committee

File Description	Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1

Perspective/Strategic plan and Deployment documents are available in the institution

Response:

- Starting Day Programmes for providing affordable Value based Higher Education for the poor and marginalized sections of the society.
- Promotion of Higher Education among the Female learners.
- Providing Affordable Higher Education opportunities to students from other States.
- Starting economical Hostel Facilities for the students from other states and rural areas especially for the Female Learners
- Starting Professional Programmes in the field of Commerce and Management at affordable cost.
- The college has been functioning on single division basis since inception, hence it is the need of the hour to expand in terms of number of divisions and courses to provide the same educational facilities to a larger student community.
- New Independent Campus with state of art facilities.
- Availing Development grants from UGC and Other funding agencies .
- Providing skill based Education and Vocational training along with formal conventional degree
- Starting a Community College and Skill Development Center.
- Starting a Research Centre for Commerce affiliated to Savitribai Phule Pune University
- Entering into M.O.U.'s with reputed organizations and corporates to provide certified Training and Skill Development Programmes and functioning as a Center for Management Development Programmes
- To aim for the status of "College for Potential Excellence " instilled by UGC
- Establishing National Service Scheme (NSS) National Cadet Corps (NCC) , Entrepreneurial Development & Incubation Centre.
- Establishing a Competitive Examination Training Centre.

St. Vincent College of Commerce belongs to the Jesuit legacy of Ad *maiores Dei gloriam inque hominum salutem* or "for the greater glory of God and the salvation of humanity."

St. Vincent College of Commerce was established in the year 1970 to offer an opportunity to the working youth from the marginalized sections of society, who wish to pursue their education while continuing to work. It was started as a 'Degree College' initially to which later were added the Junior College and the Post Graduate Section.

St. Vincent College of Commerce adheres to the Jesuit hallmark of an all-round, value based and disciplined approach to education and special care is taken to build the character of students, inculcating in them values of morality and social responsibility, with the hope of developing them to become instrument to create a more humane society.

The college strives to provide quality based Higher Education opportunities to the youth of marginalized sections of society at an economical and affordable cost as against the exorbitant cost which is not affordable to these youth.

6.2.2

Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The organisational Structure of the college is made available on the college website(<http://www.svcpune.com/web/pdf/organogram.pdf>)

The college adopts service rules, procedures, recruitment, promotional policies as per the rules and regulations Government of India,UGC Act, Maharashtra Universities Act , Government of Maharashtra and Savitribai Phule Pune University.

Grievance redressal mechanism is in accordance to the provisions of **Sexual Harassment** of Women at Workplace (**Prevention, Prohibition and Redressal**) **Act, 2013.**Rules and Regulations of the above mentioned authorities

The College has formed Redressal Cells i.e. Internal Complaints Committee , Grievance Committee, Prevention & Redressal of Sexual Harassment, Anti Ragging Committee, Examination Committee and Discipline Committee.

6.2.3

Implementation of e-governance in areas of operation

- 1.Planning and Development**
- 2.Administration**
- 3.Finance and Accounts**
- 4.Student Admission and Support**
- 5.Examination**

Response: B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4

Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The organization of Blood Donation Camp , Inter Religious Dialogue , Inter State & Cultural Exchange Programme , Tharseo (Inter College extravaganza) , Joy of Giving week , Visit to slums are prime examples of the implementation of the activity based on the minutes of the IQAC.

The College activities are planned and documented in the form of an Annual Handbook as per which the various activities are organized

AICUF has organized various Leadership Development Programmes and Socail Out Reach Programmes.

Mother Teresa Vidyarthini Manch organizes various activities for Women Empowerment, Skill Development Workshop and Seminars on Health and Hygiene

The Sports Committed organizes the Annual Sports Week

The Student Council organizes Competitons ,Seminars & Workshops according to the schedule mentioned in the Hand book

6.3 Faculty Empowerment Strategies

6.3.1

The institution has effective welfare measures for teaching and non-teaching staff

Response:

The College provides the following welfare measures to its staff

- Financial Assistance to attend Conferences, Seminars, Development Programmes and Workshops
- Financial Support for Medical Emergencies
- Advance Salary in times of delay of grants, need and emergency.
- Short Term Interest Free Loans to the employees
- Faculty Development Programmes for enhancement
- Picnics for the staff as a part of stress bursting and developing cordial interpersonal relations
- Daily Refreshments for the Staff during the tea break
- Celebration of Birthdays of all Staff members and presenting Birthday gifts.
- Fellowship get-togethers and meals on various occasions
- Encouragement gifts on festivals

6.3.2

Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 67

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	3	3	3	3

File Description

Document

Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years

[View Document](#)

Any additional information

[View Document](#)

6.3.3

Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	1	1	1

File Description

Document

Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff

[View Document](#)

6.3.4

Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last

five years

Response: 22

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	02	0	2	00

File Description

Document

Details of teachers attending professional development programs during the last five years

[View Document](#)

6.3.5

Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The performance appraisal of the teaching and non teaching staff is done in accordance to the rules and regulations of UGC and Savitribai Phule Pune University

The Faculty members are required to submit their API (Academic Performance Indicator for Self Appraisal) forms as per UGC guidelines to the Principal & IQAC annually which serves as a guideline for motivation appreciation and/or corrective action.

Annual Meetings are conducted by the Principal for the teaching and non teaching staff where the achievers are felicitated and suggestions are made for improvement to maintain a conducive working environment.

6.4 Financial Management and Resource Mobilization

6.4.1

Institution conducts internal and external financial audits regularly

Response:

External Financial Audits are conducted annually by :

Patankar & Associates Chartered Accountants ,
Office NO. 19 to 23, 4th Floor ,

‘Gold Wings’, S.No. 118/A, Plot No. 543,

Sinhgad Road ,Parvati Nagar , Pune – 411030

Tele/ Fax : 020-24252117 / 24252118

Email : sanjay@patankarassociates.com

The institution has been privileged not to receive any audit objections till date

6.4.2

Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description

Document

Details of Funds / Grants received from non-government bodies during the last five years

[View Document](#)

6.4.3

Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

FINANCIAL MANAGEMENT POLICY

St. Vincent College of Commerce belongs to the Jesuit legacy of *Ad maiorem Dei gloriam inque hominum salutem* or "for the greater glory of God and the salvation of humanity."

St. Vincent College of Commerce is dedicated to the Jesuit hallmark of a value-based and high quality

education to working youth, moulding them to be global citizens and men and women for others.

This requires adequate financial resources and management. The Financial Management Policy gives expression to an understanding of, and the need for, sound financial management through planning and budgeting principles and practices. In accordance with College policies and procedures, a fair and even distribution of resources is required, so that all students have appropriate access to the best educational facilities that our finances can provide. Fundraising and debt collection are accepted as part of responsible financial management.

Values

The Financial Management Policy of St. Vincent College of Commerce gives expression to the following values:

Stewardship, Efficiency, Honesty, Transparency, Accountability and Integrity.

Policy Statement

St. Vincent College of Commerce vows to adopt appropriate Financial Management Practices and Procedures based on Planning, Auditing and Reporting.

Policy

1. The Primary objective of utilization of financial resources of the college is for the development of the learners.
2. Available financial resources are fully utilized to achieve the objectives of the College.
3. Proper accountability of all funds received and expended by the college is ensured.
4. Accurate reporting to meet government requirements for accreditation and funding is ensured.
5. The college facilities and resources are maintained and/or upgraded to provide the best service to its stakeholders.

Guidelines

1. The Principal is responsible for the Management of Financial Resources of the college and reports to Management Board of Poona Jesuit Schools' Society.
2. The Principal consults with Management, Staff and various stakeholders to ensure effective utilization of financial resources.
3. The College staff supports the Principal in process of financial resource utilisation.
4. An Annual Audit of the college Books of Accounts is conducted by Patankar & Associates Chartered Accountants.
5. Audited Financial Statements are handed over to the Poona Jesuit Schools' Society.

6.5 Internal Quality Assurance System

6.5.1**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes****Response:**

The Internal Quality Assurance Cell has been instrumental in improving the quality of service rendered to the learners in a significant manner and has established some of the best practices stated below:

- **Digitisation** was initiated to promote Paperless working, a positive step towards environment protection
- State Level Seminar on **Human Trafficking** (World Human Rights day)
- **Extra Lectures** are conducted for students of Accountancy and Mathematics **on the day prior to the exam** for 5 hours during which refreshments were offered to the students by the college **FREE OF COST** to enable them to sit for longer hours
- Online Messaging System was introduced
- Book Bank Scheme for the students
- In Field Environmental Awareness activity
- Visit of students the Yerwada Jail to spread the Message of Peace and Joy
- Visit to Centre for Patients with HIV +, to educate the students on wrongful discrimination against HIV + patients, to understand their problems and isolation faced by them.
- Cleanliness drive in the Slums, Awareness campaign on Health and Hygiene in the slums

6.5.2**The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms****Response:**

The IQAC established the submission of an Annual Teaching Plan and Academic Audit Report for each term (25th September & 15th February) for an academic followup ,

IQAC also conducts a feedback from the students and parents for each subject the feedback is communicated to the Faculty to provide a base for improvement.

The IQAC supports in the restructuring of the Timetable after taking into consideration Academic Audit Report submitted by the faculty members to ensure timely completion of syllabus

The IQAC also reviews the API (Academic Performance Indicator – Self Appraisal) forms submitted by the Faculty annually .The form is used as a guideline for motivation appreciation and/or corrective action to enhance the quality of service provided to learners and other stakeholders.

6.5.3

Average number of quality initiatives by IQAC for promoting quality culture per year**Response:** 3**6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
04	04	02	05	0

File Description**Document**

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)**6.5.4****Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

Response: D. Any 1 of the above**File Description****Document**

Details of Quality assurance initiatives of the institution

[View Document](#)**6.5.5****Incremental improvements made during the preceding five years (*in case of first cycle*)****Post accreditation quality initiatives (*second and subsequent cycles*)****Response:**

The following incremental improvements have been made during the preceding five years :

1. Establishment of IQAC during 2013-14 for improving the quality of service provided to the learners and other stakeholders
2. Academic Audit Report for each term (25th September & 15th February) required for each faculty
3. Career Guidance Programmes Undertaken
4. Professional Skill Enhancement Workshops undertaken
5. Leadership Development Programmes undertaken
6. Skill Development Programmes undertaken
7. Workshops on Research & Methodology conducted
8. Workshops and Seminars on Social issues such as Human Trafficking, Organ Donation, Pollution, Violation of Human Rights, Sexual Harassment and Redressal etc. are conducted
9. On Campus Placement Drives for better employment opportunities
10. Blood Donation Camps Undertaken
11. Counseling Session organized
12. Value Education Sessions Workshops, Seminars and Programmes undertaken
13. Environmental Awareness programmes undertaken
14. Social Out Reach Programmes undertaken
15. Green Audit undertaken

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Number of gender equity promotion programs organized by the institution during the last five years

Response: 70

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
25	11	12	15	7

File Description

Document

Report of the event

[View Document](#)

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security

2. Counselling

3. Common Room

Response:

The college recognizes and respects equality of genders and has ensured adequate measures to practice and promote gender equity.

I. Safety and Security :

- The college has security management system where only students with valid ID card are permitted in the campus
- The entire campus is under CCTV surveillance
- The college is located 100 mts from the Local Police station and has communication and rapport

with the Local Police Personnel

- The college has association with a Local Medical Practitioner to address medical emergencies
- The college has association with legal practitioners to advise legal issues especially matters related to injustice (if any)
- The college has the following committees to address the issues related to gender sensitivity

1. Prevention and Redressal of Sexual Harassment Committee
2. Discipline Committee
3. Grievance Committee
4. Anti Ragging Committee

No cases relating to safety and security issues of students girls has taken place in the college thus far

II. Counselling :

The College is in association with a Professional Counsellor Dr. Konrad Noronha Phd(USA), MS(USA), MTh(Delhi), BHMS(Pune), Director , Center for Pastoral Management , Nationally Certified Counsellor (USA), Licensed Clinical Professional Counsellor and Dr. Mary MMMS & Dr. Hillary Rodrigues Medical Practitioners for providing medical counselling

The scholastics from De' Nobili college who undertake softskill Programmes also function as Counselors for providing Personal Support and Guidance

The Faculty and Staff of the college provide guidance and counseling in matters of Academic, Career Advancement and Personal Guidance and moral support to the students.

III. Common Room :

The College has separate Common Rooms for Boys and Girls with the required facilities.

The College has established a Mother Teresa Vidyarthini Manch to promote Women Empowerment and aims towards making the female students self reliant and independent.

The College conducts Leadership Development Camps , Health and Hygiene Awareness Programmes, Personal Care Workshops, Workshop for Entrepreneurial Development and Self Employment.

7.1.3

Alternate Energy initiatives such as:

- 1. Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 100

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 25000

7.1.3.2 Total annual power requirement (in KWH)

Response: 25000

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Link for Additional Information	View Document

7.1.4

Percentage of annual lighting power requirements met through LED bulbs

Response: 100

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 6000

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 6000

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5

Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

The following steps are taken for Waste Management in the college :

Solid Waste Management :

The institution ensures a waste free campus. Waste Bins are placed at appropriate locations and the

menial staff works relentlessly to ensure the campus is free from solid waste.

The waste collected from the campus is placed in the Garbage Bin made available by the Local Municipal Corporation who collect the waste daily for recycling.

As far as possible college tries to reduce waste by distributing Materials electronically and using Double-Sided Printing.

Scrap Papers and Office Supplies are reused to the maximum.

Liquid Waste :

Sprinkler systems are used in the Lawns and on the Ground to ensure minimum wastage and optimum utilization of water.

Drinking Water is strictly used for drinking purpose only.

Rain water is diverted to the ground water source through percolation effect.

Water leakage are repaired immediately and maintenances requirement of the water supply connections are done on timely basis to ensure minimum wastage.

The members of the college help to turn off the water taps and corks when not in use

E- Waste Management :

The College uses energy efficient settings for Computers, Printers, Copiers and other Devices

Electronic Devices are powered down when not in use, reducing standby power usage.

The College prefers to purchase computers and electronics that are energy efficient.

The damaged and outdated computer spares , computer peripherals and electronic devices and spares are handed over to the scrap vendor for recycling or proper disposal.

7.1.6

Rain water harvesting structures and utilization in the campus

Response:

The Rain water in the college campus is directed to the Ground Water Levels which increases the capacity of the WaterTable through Seepage Method ensuring a sufficient availability of ground water throughout the year. The water from the roof tops falls within the campus which through Seepage Method is redirected to the water table

Rainwater collected from roof top of the building is diverted through the drainage system to the water table.

The maintenance of the Sports ground, Trees, Lawn, Ground Turf is met thorough the ground water.

The ground water available is used to meet the water requirements on campus except for drinking water.

The harvesting of rain water in a natural process has ensured a significant increase in the water tables level and ground water storage of the rain water diverted to the Bore Wells.This has enable the reduction of usage of the water supplied by the Municipal Corporation.

Rain water harvesting has ensured that the ground water in the neighbourhood has also increased benefiting not only the college in ensuring a yearlong supply of ground water to the bore well in the neighboring residential areas as well.

7.1.7

Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

The campus is spread over a sprawling area 6.5 acres in the heart of the city privileged to have :

- 1.Canopy of trees,
- 2.Waste free Clean Campus
- 3.Well maintained lawn,
- 4.Bicycle Stand for accommodating over 200 bicycles
- 5.Strict Prohibition on the Usage of vehicles on Campus
- 6.Football field with green turf,
- 7.Well planned and meticulously constructed structure, facilities natural ventilation to avoid the use of fans to a large extent
- 8.Sufficient open spaces for natural lighting during day time
- 9.Waste bins in all class rooms and in prominent places on the campus to promote CLEAN CAMPUS
- 10.Measures to reduce the use of paper by distributing Materials electronically and practicing Double-Sided Printing. The faculty shares e- resources and digital notes with the students via E-mail and Whats App.
- 11.Measures to use and Reuse Scrap paper and office supplies.
- 12.Prohibition on sale of bottled water on campus to promote the usage of water coolers, pitchers,

and reusable cups and bottles.

13. spacious open spaces for availability of natural lighting and reduction in use of electricity during the daytime
14. Windows and doors are kept open for ventilation and avoid use of fans
15. The College has adopted a set of GREEN INITIATIVES to be practiced.

7.1.8

Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description

Document

Details of expenditure on green initiatives and waste management during the last five years

[View Document](#)

Any additional information

[View Document](#)

7.1.9

Differently abled (Divyangjan) Friendliness Resources available in the institution:

- 1. Physical facilities**
- 2. Provision for lift**
- 3. Ramp / Rails**
- 4. Braille Software/facilities**
- 5. Rest Rooms**
- 6. Scribes for examination**
- 7. Special skill development for differently abled students**
- 8. Any other similar facility (Specify)**

Response: E. None of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 3

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	00	01	00	01

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11

Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 12

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
04	03	03	01	01

File Description	Document
Details of initiatives taken to engage with local community during the last five years	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13

Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14

The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15

The institution offers a course on Human Values and professional ethics

Response: Yes

7.1.16

The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	View Document

7.1.17

Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 13

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18

Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

YES

The College recognizes the importance of National Integration & Patriotism and understands its responsibility in the process of nurturing this spirit among the learners for which the following activities are conducted:

1. Freedom Week is observed from 9th August to 15th August during which the NATIONAL PLEDGE is reaffirmed by the Students and Staff.
2. Patriotic Singing Competition and Poster Making Competition (based on themes of National Integration and Social issues) in view of Independence of India celebrations.
3. Our National Flag is hoisted with pride on Independence Day and Republic Day of India
4. The College celebrates the CONSTITUTION WEEK by organizing Talks, Seminars, Discussions , Quiz Competitions and Elocution on relevant issues.
5. Republic Day is also celebrated by organizing a Blood Donation Camp in association with VINCA(ALUMNI)
6. Diwali and Gudi Padwa is celebrated in the college
7. Joy of Giving and Social Gathering is organized during Christmas Season
8. Students are given special permissions to participate in Palkhi
9. Iftar fellowship is celebrated in the college during the month of Ramzan
10. The Birth / Death anniversaries of eminent Indian Personalities are mentioned in the College Handbook to serve as a reminder to the students of their selfless sacrifice in the service of the Nation.

11. A.P.J .Abdul Kalam's Birth anniversary is celebrated as a part of Maharashtra Reading Day
12. The College has established Mother Teresa Vidyarthini Manch and celebrates the Birth and Death anniversary of Mother Teresa remembering with deep affection contribution towards Humanity.
13. Teachers Day is celebrated to commemorate the birth anniversary of Dr. Rajendra Prasad
14. University Foundation Day is celebrated by organizing Blood Donation Camp

7.1.19

The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

YES

St. Vincent College of Commerce belongs to the Jesuit legacy of *Ad maiorem Dei gloriam inque hominum salutem* or "for the greater glory of God and the salvation of humanity." is dedicated to the Jesuit hallmark of a value-based and high quality education to working youth, moulding them to be global citizens, and, men and women for others.

The College has adopted a set of Code of Ethics, Core Values and Professional Ethics which are communicated to the stakeholders.

The College activities each year are centered around a theme reflecting Human Values.e.g. 2015-16 'Youth united in Vision and Action', 2016-17 'Youth Messengers of Mercy and Compassion'.

The college has introduced a compulsory certification along with various Workshops, Seminars and Programmes organized for inculcating human values.

e.g.

- Joy of Giving
- Social Out Reach Programmes
- Caring for Mother Earth
- Mental , Physical and Emotional Discipline
- Inter Religious and Inter Culture exchange

7.2 Best Practices

7.2.1

Describe at least two institutional best practices (as per NAAC Format)

Response:

1. Inter Religious and Inter Cultural Exchange Programme (co-curricular)

Objectives:-

The Inter Religious and Inter Cultural Exchange Programme is conducted annually to achieve the following objectives

1. To promote the cause of Inter Religious harmony
2. To celebrate Inter Cultural living and exchange of Values and Lifestyles
3. To inculcate respect for multifariousness in the society
4. To clear the young minds of the notions and ulterior motives and misguidance by anti social elements

Context :

The activity was initiated in context with the current unrest in the Society with relation misguidance by anti social elements, differences of opinions of various religious beliefs and cultures due to miscommunication and misleading ideologies by certain anti social elements for their selfish motives

The Primary objective of the activity is to develop general acceptance of the varied values in the society ensuring respect towards the emotional sentiments in the diversified cultures.

Due care needs to be taken to provide significant representation for the various religious beliefs and cultures.

Practice :

The college organizes an Inter Religious Exchange Programme and Inter Cultural Exchange Programme to create a bridge and platform for the exchange of common human values across the different religious beliefs and cultures.

Eminent learned religious leaders of different religions are invited to speak on the topic based on the annual theme of the College.

The Leaders address the students and enlighten them on the values of various religions and cultures and create awareness on the disbeliefs, notions and misinterpretations of the religious teachings which is followed by an interaction with the students to provide justified satisfaction of the queries raised by the students.

Evidence of Success:

The activity achieved its objective by ensuring learning, sharing, respecting and acceptance of different religious beliefs and cultural values in our society. St. Vincent College of Commerce has been privileged to have a cosmopolitan Educational Environment with due respect to and acceptance of diverse cultures thus creating a favourable secular fabric for peaceful coexistence.

The College has never had any case of disrespect or denial towards any religion or culture.

The success of the activity is not measurable in quantum but its impact has been significant in terms of delivering and achieving its objectives.

Problems Encountered and Resources required:

The following challenges were encountered in implementation of the practice :

- Identifying Learned Religious Leaders to share knowledge and interact with the participants enlightening them with the real and true religious and cultural values with due respect to all sentiments.
- To educate the participants to identify the difference between genuine and wrongful misleading biased teachings popularized for selfish materialistic gains.
- To motivate the participants to imbibe human values in the current conflicting materialistic scenario leading towards unrest.
- Achieving objectives effectively with the constraints of prejudiced mindsets and preconceived notions.

Notes: The objectives should be clearly defined and communicated to the resource persons and participants ensuring no ambiguity and utmost respect towards diversified approaches and equity in representation

1. Open Day (Faculty – Parent/Guardian Synergy Initiation) (Academic)

Objectives:-

The Open Day and Faculty – Parent Guardian Synergy is initiated to achieve the following objectives :

1. To inform the Parent/Guardian on the academic performance of the child/ward
2. To acquaint the Parent/Guardian about multifaceted progress and achievements of their child /ward
3. To require inputs towards designing future course of action for the betterment of the students overall progress
4. To understand the background, strengths and constraints of students for imparting effective guidance and motivation.
5. To encourage the participation and support of Parent/Guardian in the process of decision making and implementation of policies for providing meaningful and effective service to the learners.

Context :

It has been observed that after the schooling years of learners there is a significant gap and lack of communication between the Higher Education Institutions and the Parents/Guardians of learners which casue an obstacle in undersatding the needs of the students for their all round growth.

It is the need of the hour to establish a formal channel for two way communication and support for the amelioration of the students.

7.3 Institutional Distinctiveness

7.3.1

Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Vision “St. Vincent College of Commerce is dedicated to the Jesuit hallmark of a value-based and high quality education to working youth, moulding them to be global citizens and men and women for others.”

The College has been successful in performing effectively with its vision to its noble objectives which give the college a distinct identity in matters relating to the following:

1. Functioning in the Evening to provide an opportunity to the working youth to pursue Higher Education while continuing to support the family.
2. Providing Higher Education opportunities to the students from the marginalized sections of Society (Economically, Socially, Culturally etc.) at affordable costs
3. Providing an opportunity to First Generation Learners and Vernacular Medium Learners to pursue Higher Education in English Language. The college has been preferred in providing for Higher Education for 2nd & 3rd Generation Learners of a family.
4. Providing Higher Education opportunities to learners who had discontinued education due to personal and financial constraints. The students age group varies from 18 yrs to 54 yrs.
5. Admissions are given to students on the basis of willingness to learn and not mere academic merit, thus providing an opportunity for students with lower academic merit to continue pursuing Higher Education.

The College recognizes and accepts the fact that the academic results are not the only parameter to judge the potential of a learner and academic performances can be adversely affected due to various reasons namely lack of exposure, financial limitations, family problems etc.

1. Empowering single parents to provide Higher Education opportunity to their children.
2. The college has not only been instrumental in providing academic growth for the learners but has also ensured their all round development to put them at par with others in areas of achieving better Personal and Professional opportunities.
3. Though an Evening College, the institution has provided services, facilities and opportunities to students similar to those and often even better as compared to a Day College and is second to none in functioning as and achieving the objectives of a Higher Educational Institution.
4. Programmes and activities are conducted to inculcate the Human Values and Ethics in the young minds to make them understand and accept their responsibility towards the society at large (e.g. Social Outreach Programmes, Inter Religious Dialogues, Value Education Sessions etc.)
5. The College is in the process of shifting to a new campus with better infrastructural facilities to expand its access and services to a larger number of students through development of :

- Community College
- Skill Development Center
- Vocational Training Center

- Professional Degree and Diploma Programmes and Certification Courses.

5. CONCLUSION

Additional Information :

The College is a part of the Poona Jesuit Schools' Society catering to the needs of the marginalised and disadvantaged sections of the society.

The campus accomodates three institutions

During the day

St.Vincents High School

During the Evening

St.Joseph Night School for dropouts , Adults of deprived sections of the society

St.Vincent College of Commerce

The Maintenance and management expenditure of all capmus infrastructural facilities is borne by St.Vincent High School to support the mission of Evening College & School of providing qulaity value based education to the marginalised at affordable costs.

To ensure the expansion of its services in accordance with vision and misssion , St.Vincent College of Commerce will be shifting to a New Campus in the near fututre

Concluding Remarks :

St. Vincent College is unique because:

- It works during the best hours of the evening
- It provides Education opportunities to the marginalized, disadvantaged, slow learners, below average achievers and married men and women.
- It is recommended to the 2nd and 3rd generation Learners.
- It is student oriented and promotes the culture of 'earn and learn.'
- Its infrastructural facilities creating a conducive learning environment.
- Its ideal location and exceptional layout help towards creating academic ambience.
- It provides instruction that promotes learning and character formation
- The educational pedagogy used promotes creativity and proactive thinking
- It promotes the empowerment of the weak
- It eliminates gender bias
- It shares a sense of purpose and initiates action to the meet needs of community
- It practices shared leadership
- Teachers work together, share ideas, help one another and are always available to students
- Its fosters student unity and promotes co-operative behaviour
- It creates awareness among students about prevailing disparities in our society and meaningfully

prepares them to be responsible citizens.

Education at St. Vincent College as a part of the Noble Jesuit legacy transforms a student and prepares him/her for work that promotes the common good, while allowing that student to discern his or her vocation in life and, in the long run, to flourish as a human being. This is the transforming power of education on a Jesuit campus rightly understood through personal transformation that leads to societal transformation.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																														
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>4</td> <td>5</td> <td>5</td> <td>5</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>2</td> <td>1</td> <td>1</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	4	4	5	5	5	2016-17	2015-16	2014-15	2013-14	2012-13	1	1	2	1	1										
2016-17	2015-16	2014-15	2013-14	2012-13																											
4	4	5	5	5																											
2016-17	2015-16	2014-15	2013-14	2012-13																											
1	1	2	1	1																											
1.3.3	<p>Percentage of students undertaking field projects / internships</p> <p>1.3.3.1. Number of students undertaking field projects or internships</p> <p>Answer before DVV Verification : 247</p> <p>Answer after DVV Verification: 241</p>																														
2.1.2	<p>Average Enrollment percentage</p> <p>(Average of last five years)</p> <p>2.1.2.1. Number of students admitted year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>467</td> <td>502</td> <td>500</td> <td>490</td> <td>390</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>200</td> <td>200</td> <td>200</td> <td>200</td> <td>200</td> </tr> </tbody> </table> <p>2.1.2.2. Number of sanctioned seats year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>600</td> <td>600</td> <td>600</td> <td>540</td> <td>480</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2016-17	2015-16	2014-15	2013-14	2012-13	467	502	500	490	390	2016-17	2015-16	2014-15	2013-14	2012-13	200	200	200	200	200	2016-17	2015-16	2014-15	2013-14	2012-13	600	600	600	540	480
2016-17	2015-16	2014-15	2013-14	2012-13																											
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200	200	200	200	200																											
2016-17	2015-16	2014-15	2013-14	2012-13																											
600	600	600	540	480																											

2016-17	2015-16	2014-15	2013-14	2012-13
240	240	240	240	240

Remark : As per the FY data for the two programs 120+120 ea.

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
75	91	72	81	60

2.3.3 Ratio of students to mentor for academic and stress related issues

2.3.3.1. Number of mentors

Answer before DVV Verification : 5

Answer after DVV Verification: 4

2.6.3 Average pass percentage of Students

2.6.3.1. Total number of final year students who passed the examination conducted by Institution.

Answer before DVV Verification : 471

Answer after DVV Verification: 83

2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution

Answer before DVV Verification : 651

Answer after DVV Verification: 137

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13

0	0	0	0	0
---	---	---	---	---

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	1.10	0	0

3.2.2	<p>Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years</p> <p>3.2.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>24</td> <td>11</td> <td>15</td> <td>11</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>0</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	24	11	15	11	0	2016-17	2015-16	2014-15	2013-14	2012-13	00	00	00	00	0
2016-17	2015-16	2014-15	2013-14	2012-13																	
24	11	15	11	0																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
00	00	00	00	0																	
3.3.4	<p>Number of research papers per teacher in the Journals notified on UGC website during the last five years</p> <p>3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>10</td> <td>6</td> <td>5</td> <td>4</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>10</td> <td>6</td> <td>5</td> <td>3</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	6	10	6	5	4	2016-17	2015-16	2014-15	2013-14	2012-13	6	10	6	5	3
2016-17	2015-16	2014-15	2013-14	2012-13																	
6	10	6	5	4																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
6	10	6	5	3																	
3.3.5	<p>Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years</p> <p>3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2</td> <td>5</td> <td>7</td> <td>3</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	1	2	5	7	3										
2016-17	2015-16	2014-15	2013-14	2012-13																	
1	2	5	7	3																	

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
01	03	04	02	00

Remark : As per the HEI data attached. Dr Sunil Shete joined the college only in 2017 hence his publications of the time before joining have not been counted.

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
7	5	3	1	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
7	4	3	1	0

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
3	1	3	1	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other

universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
8	7	6	5	4

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: C. Any 2 of the above

4.2.5 Availability of remote access to e-resources of the library

Answer before DVV Verification : Yes

Answer After DVV Verification: No

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
71	02	36	24	30

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
11	02	36	24	30

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career

counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
300	300	300	300	300

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
200	200	100	150	90

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
18	14	17	13	10

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
07	05	05	08	00

Remark : The HEI has included a large number of activities that are celebrations rather than competitions. As per the HEI data and applicability.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Answer before DVV Verification : 3 Lakhs - 4 Lakhs

Answer After DVV Verification: 1 Lakh - 3 Lakhs

Remark : Total value as per the attachment is Rs 2.30 Lakh.

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1	00	00	00	00

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	3	0	2	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1	02	0	2	00

Remark : Orientation Program, Refresher course at Department of Library and Information Science, University of Pune for 2013-14, Refresher Programme in Commerce & Management (2) and Faculty Development Program 'Effective Educational Leaders' of 2016-17 only considered as of duration two weeks or more.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
39	27	16	19	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
04	04	02	05	0

Remark : The HEI has included large number of activities which have been under extension activities and else where. This Metric is for quality initiatives by IQAC for promoting quality and the same should be covered by IQAC which is missing.

6.5.4	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements 2. Academic Administrative Audit (AAA) and initiation of follow up action 3. Participation in NIRF 4. ISO Certification 5. NBA or any other quality audit <p>Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: D. Any 1 of the above Remark : The HEI has attached reports of IQAC most of which do not bear any date. ATR's have been attached but AQAR have not been raised. Internal Audit is not the same as structured AAA.</p>																				
7.1.10	<p>Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1111 1046 1240"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>7</td> <td>7</td> <td>6</td> <td>4</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1323 1046 1453"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>00</td> <td>01</td> <td>00</td> <td>01</td> </tr> </tbody> </table> <p>Remark : Cleaning of the river, Cleanliness Drive to Lohgad Malavli and Kirloskar Vasundra are considered as initiatives to address locational advantages and disadvantages. The HEI has not attached any additional data. Link provided is general and does not lead to details. The HEI website does not have pics of the events.</p>	2016-17	2015-16	2014-15	2013-14	2012-13	12	7	7	6	4	2016-17	2015-16	2014-15	2013-14	2012-13	01	00	01	00	01
2016-17	2015-16	2014-15	2013-14	2012-13																	
12	7	7	6	4																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
01	00	01	00	01																	
7.1.11	<p>Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)</p> <p>7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1935 1046 2065"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>7</td> <td>7</td> <td>6</td> <td>4</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	12	7	7	6	4										
2016-17	2015-16	2014-15	2013-14	2012-13																	
12	7	7	6	4																	

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
04	03	03	01	01

Remark : The HEI has not attached any additional data. Link provided is general and does not lead to details. The HEI website does not have pics of the events. the HEI original data analyzed to give benefit of doubt without supporting documents. The HEI has included some activities covered under 3.4.3, 3.4.4, 7.1.1, 7.1.17 and 7.1.11.

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Answer before DVV Verification :

Answer After DVV Verification :13

Remark : The HEI has not provided any additional data. Based on original data an analysis made shos HEI to have included a large number of activities repeated year after year. However check as per applicability. The valid data is 06,3, 2,2 for the years 2016-17, 15-16, 14-15 and 13-14

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 4 Answer after DVV Verification : 47																				
2.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years Answer before DVV Verification: <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table> Answer After DVV Verification: <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>120</td> <td>120</td> <td>120</td> <td>120</td> <td>120</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	1	1	1	1	1	2016-17	2015-16	2014-15	2013-14	2012-13	120	120	120	120	120
2016-17	2015-16	2014-15	2013-14	2012-13																	
1	1	1	1	1																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
120	120	120	120	120																	
2.3	Number of outgoing / final year students year-wise during the last five years Answer before DVV Verification: <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>106</td> <td>100</td> <td>103</td> <td>85</td> <td>77</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	106	100	103	85	77										
2016-17	2015-16	2014-15	2013-14	2012-13																	
106	100	103	85	77																	

	<p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>137</td> <td>149</td> <td>147</td> <td>131</td> <td>87</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	137	149	147	131	87										
2016-17	2015-16	2014-15	2013-14	2012-13																	
137	149	147	131	87																	
2.4	<p>Total number of outgoing / final year students Answer before DVV Verification : 471 Answer after DVV Verification : 651</p>																				
3.4	<p>Total experience of full-time teachers Answer before DVV Verification : 90 years Answer after DVV Verification : 87 years</p>																				
3.6	<p>Number of full time teachers worked in the institution during the last 5 years Answer before DVV Verification : 24 Answer after DVV Verification : 10</p>																				
4.2	<p>Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>17.91</td> <td>28.04</td> <td>19.10</td> <td>24.99</td> <td>19.67</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>17.87</td> <td>23.00</td> <td>17.55</td> <td>11.50</td> <td>35.48</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	17.91	28.04	19.10	24.99	19.67	2016-17	2015-16	2014-15	2013-14	2012-13	17.87	23.00	17.55	11.50	35.48
2016-17	2015-16	2014-15	2013-14	2012-13																	
17.91	28.04	19.10	24.99	19.67																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
17.87	23.00	17.55	11.50	35.48																	
4.3	<p>Number of computers Answer before DVV Verification : 70 Answer after DVV Verification : 60</p>																				
4.4	<p>Unit cost of education including the salary component(INR in Lakhs) Answer before DVV Verification : 0.19788 Answer after DVV Verification : 0.211</p>																				
4.5	<p>Unit cost of education excluding the salary component(INR in Lakhs) Answer before DVV Verification : 0.03480 Answer after DVV Verification : 0.040</p>																				