



St. Vincent College
(Affiliated to Savtribai Phule Pune University)
Pune -411037

Title of the Event	Interview Preparation Workshop for F.Y.B.Com and S.Y.B.Com Students		
Date of the Event	7th August 2025	Place of the event	St. Vincent College
Objectives of the Event	The workshop aimed to enhance the interview readiness of F.Y.B.Com and S.Y.B.Com students by equipping them with essential skills in self-presentation, professional communication, and behavioral response strategies. It sought to build confidence and practical competence for internships, placements, and future employment through structured guidance and experiential learning.		
Name/s of the Resource Persons	Dr. Franklin Salvi and Prof Shahzad Nariman		

A short narration of the program

Interview Preparation Workshop for F.Y.B.Com and S.Y.B.Com Students

On 7th August 2025, St. Vincent College, Pune, organized a meticulously structured and highly interactive Interview Preparation Workshop tailored specifically for First Year and Second Year Bachelor of Commerce (F.Y.B.Com and S.Y.B.Com) students. The primary objective of the workshop was to equip students with foundational competencies and practical strategies essential for excelling in job interviews, internship selection processes, and future placement activities. Conducted in the college seminar hall, the two-hour session was facilitated by esteemed faculty members Dr. Franklin Salvi and Mr. Shahzad Nariman, both of whom brought a blend of academic insight and industry-relevant expertise to the program. The workshop was designed with a dual focus: to impart theoretical understanding of interview dynamics and to provide hands-on experiential learning opportunities. It commenced with a detailed overview of various interview formats commonly encountered in corporate and academic settings, including one-on-one interviews, panel interviews, telephonic/video interviews, and behavioral assessments. The facilitators emphasized the importance of contextual awareness—understanding the nature of the organization, the role applied for, and the expectations of the interview panel—as a critical precursor to effective preparation. A significant portion of the session was dedicated to mastering the art of self-presentation. Students were guided through the construction of a concise, impactful self-introduction (commonly referred to as the “elevator pitch”), which should ideally be delivered within 1–2 minutes while highlighting academic



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background, key skills, relevant experiences, and career aspirations. The faculty underscored the necessity of authenticity, clarity, and confidence in this foundational component of any interview.

Further, the workshop addressed essential non-verbal communication elements, including appropriate professional attire, posture, eye contact, and gestures. Participants were advised on industry-aligned dressing norms and the subtle yet powerful role of body language in conveying self-assurance and engagement. Professional etiquette—such as punctuality, respectful address, active listening, and follow-up communication—was also thoroughly discussed as integral to making a lasting positive impression.

The session incorporated a robust segment on response formulation. Students learned how to structure answers using frameworks such as STAR (Situation, Task, Action, Result) for behavioral questions and how to articulate strengths and weaknesses with honesty and strategic framing. Special attention was given to handling challenging scenarios, including questions about academic gaps, lack of experience, or moments of uncertainty during an interview. The facilitators advocated for composure, transparency, and the ability to redirect conversations constructively when faced with unfamiliar questions.

To reinforce learning, the workshop featured a live mock interview segment in which five volunteers from the audience participated in simulated interviews conducted by Dr. Salvi and Mr. Nariman. Each mock session was followed by immediate, constructive feedback focusing on content delivery, tone, body language, and areas for improvement. This real-time demonstration provided not only the participants but also the observers with a tangible model of effective and less-effective interview techniques.

In addition to the mock interviews, small-group collaborative exercises were organized, enabling all attendees to practice answering common interview questions in a low-stakes, peer-supported environment. These activities fostered peer learning, reduced performance anxiety, and encouraged iterative refinement of responses. The facilitators circulated among the groups, offering personalized suggestions and clarifying doubts.

Student engagement throughout the workshop was notably high, with consistent participation, thoughtful questions, and active involvement in all activities. Post-session informal feedback indicated that students found the content highly relevant, practical, and immediately applicable. Many expressed increased



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confidence in their ability to navigate future interviews and appreciated the faculty's student-centric, approachable teaching style.

In alignment with the college's commitment to holistic professional development, it was announced that this workshop would serve as the first in a series of career-readiness initiatives. Follow-up sessions on resume and cover letter writing, as well as group discussion (GD) techniques, are scheduled for the coming academic weeks to build a comprehensive skill set for students entering the competitive job market.

In conclusion, the Interview Preparation Workshop successfully achieved its intended outcomes by delivering structured, evidence-based guidance in a supportive and interactive setting. Through expert facilitation, realistic simulations, and collaborative learning, F.Y.B.Com and S.Y.B.Com students emerged better prepared to present themselves professionally and navigate the complexities of real-world selection processes with poise and purpose. The event exemplifies St. Vincent College's ongoing dedication to bridging academic learning with employability skills in a rapidly evolving professional landscape.

Name of the Collaborating Agency	St. Vincent College
Learning Outcomes of the Event for the Participants	Students acquired actionable techniques for crafting compelling self-introductions, answering common and challenging interview questions, and demonstrating professional etiquette through appropriate dress and body language. They also gained hands-on experience via mock interviews and peer practice sessions, which improved their composure, clarity, and ability to articulate their strengths effectively.
Learning Outcomes for the Organizing team	The organizing faculty deepened their understanding of students' preparedness gaps in employability skills and validated the effectiveness of interactive, simulation-based pedagogy in career development training. The positive response reinforced the need for a sequenced career-readiness curriculum, informing future workshops on resume writing, group discussions, and industry engagement.
No. of Participants	Students of F.Y.B.Com and S.Y.B.Com
Faculty in Charge	Dr. Franklin Salvi and Prof Shahzad Nariman
Documents Attached	<ol style="list-style-type: none">1. Attendance Sheet2. Geotag photographs3. Resume of resource persons if any4. Copy of remuneration paid if any5. Notice of the event



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	6. Thank you letter to the resource persons
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